



OFFICE OF THE MISSION DIRECTOR
NATIONAL RURAL HEALTH MISSION, ASSAM
Saikia Commercial Complex, Srinagar Path, Christianbasti, G.S. Road, Guwahati-05
 Website: www.nrhmassam.in, E-mail: misnrhm.assam@gmail.com

No. NRHM/S.C./291/06-07/10774-827

Dated: 3rd August, 2012

To

1. The Jt. DHS, cum Member Secretary, District Health Society, all district _____ district
2. The Addl. CM&HO, FW (all district) _____ district.

Sub: Modified Work-plan and other Activities of ANMs (regular and Contractual)

Sir/Madam,

With reference to the subject cited above, I am to inform you that the following guidelines for sub-centre is to be followed strictly where there are two ANMs.

1. The sub-centre is to be opened everyday except Sunday from 8.00 AM to 2.00 PM. for OPD, RCH services and prevention of treatment of communicable diseases & screening of non-communication diseases.
2. One ANM must be available in the sub-centre everyday.
3. The villages of the Sub-centre are to be equally distributed among the two ANMs.
4. Both the ANMs will have to work jointly with MPW.
5. The following work plan is to be followed:

Work-plan for First ANM						
Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1st week	Home visit in allotted village jointly with MPW	OPD, FP Works & RCH service	MCP session in the Sub-Centre	OPD, FP Works & RCH service	Follow up home visit in allotted village	Meeting with ASHA and re-orientation of Modules
2nd week	Home visit in allotted village jointly with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village	OPD, FP Works & RCH service	Follow up home visit in allotted village	OPD, FP Works & RCH service
3rd week	Home visit in allotted village jointly with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village	OPD, FP Works & RCH service	Follow up home visit in allotted village	OPD, FP Works & RCH service
4th week	Home visit in allotted village jointly with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village	OPD, FP Works & RCH service	Follow up home visit in allotted village	OPD, FP Works & RCH service
Work-plan for Second ANM						
Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1st week	OPD, FP Works & RCH service	Home visit in allotted village	MCP session in the Sub-Centre	Follow up home visit in allotted village along with MPW	OPD, FP Works & RCH service	Meeting with ASHA and re-orientation of Modules
2nd week	OPD, FP Works & RCH service	Home visit in allotted village	OPD, FP Works & RCH service	Follow up home visit in allotted village along with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village
3rd week	OPD, FP Works & RCH service	Home visit in allotted village	OPD, FP Works & RCH service	Follow up home visit in allotted village along with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village
4th week	OPD, FP Works & RCH service	(Home visit in allotted village)	OPD, FP Works & RCH service	Follow up home visit in allotted village along with MPW	OPD, FP Works & RCH service	Village Session and Health and Nutrition Day in allotted Village

Indicative works to be performed by ANM along-with MPW:

1. Screening of Non-Communicable disease
2. Prevention and treatment of Malaria and other communicable disease.
3. Motivation for RCH activities.
4. Any other works assigned by the authority.

Yours faithfully,

Sd/-
(Prateek Hajela, IAS)



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Memo No. NRHM/S.C./291/06-07/

Dated: 3rd August, 2012

Copy to:

1. The Addl. Chief Secy. to GoA, Health & FW Deptt., Assam, Dispur, Ghy-6
2. The Dy. Commissioner/Principal Secretary, cum Chairman, District Health Society, all districts, _____ district
3. The Director, Health Services, Assam, Hengerabari, Guwahati-36
4. The Director, Health Services (FW), Swastha Bhawan, Assam, Hengerabari, Guwahati-36
5. The Manager, MIS, NRHM, Assam for uploading the letter and modified work plan in the NRHM website.
6. The District Programme Manager, all districts, _____ district
7. The PS to the Minister, Health & FW, requesting kind appraisal of the matter to Hon'ble Minister.

Sd/-

(Prateek Hajela, IAS)

Comm. & Secy. to the GoA, Health & FW Deptt.
Cum Mission Director, NRHM, Assam